

# **OHIO SOCIETY OF ANESTHESIOLOGISTS RESIDENT COMPONENT BYLAWS**

Revised February 22, 2003

## **ARTICLE I – Purpose**

It shall be the purpose of this Society to associate and affiliate into one organization all of the reputable resident doctors of medicine in the State, who are engaged in the practice or otherwise especially interested in anesthesiology; to encourage specialization in this field and in other ways to make available to more people the benefits to be derived from the services of qualified anesthesiologist, to raise the standards of the specialty by fostering and encouraging research and scientific progress in anesthesiology; to disseminate information in regard to anesthesiology; protect the public against irresponsible and unqualified providers of anesthesia services; to safeguard the interest of its members, and in all ways to develop and further the specialty of anesthesiology for the general elevation of the standards of medical practice.

## **ARTICLE II – Membership**

All residents who are enrolled in one of the Ohio Anesthesiology Residency programs, and are members of the OSA, are eligible for membership.

## **ARTICLE III – Dues**

The Resident Component (RC) of the OSA will not assess any additional dues above the dues assessed for membership in the OSA at this time.

## **ARTICLE IV – Meetings**

- 4.1 There will be one annual meeting of the OSA RC to be held at the time of the annual meeting of the OSA in the fall.
- 4.2 Additional meetings may be called by the Governing Council or the Chair of the Resident Component as needed. Notice will be given in advance of any called meetings. The current members of the RC will be given notice through a contact-person from each residency program. Any business that requires a vote by the membership will be decided by a simple majority of the RC members present. The ballots will be tallied by the Secretary/Treasurer and the results will be made known before the end of the meeting.

## **ARTICLE V – Officers**

- 5.1 Election of Officers
  - 5.1.1 The offices are: Chair, Chair-Elect, and Secretary/Treasurer.
  - 5.1.2 The Chair, Chair-Elect, and Secretary/Treasurer constitute the Governing council.
  - 5.1.3 Elections will be held at the annual fall OSA meeting to elect the Chair-Elect and Secretary/Treasurer. The Chair-Elect of the current year will become Chair after the annual ASA meeting. The term of office for each

position is one year. This will begin at the conclusion of the ASA meeting that calendar year, and be served through next years annual ASA meeting.

- 5.1.4 Any resident member of the OSA RC is eligible to run for office providing that he or she will continue to be a resident or fellow for the complete term of office (i.e. only residents with at least 18 months left in their training as a resident or fellow in anesthesiology will be eligible to run for Chair-Elect).

## 5.2 Duties of Officers

### 5.2.1 Chair

- 5.2.1.1 The office of the Chair will be served by the preceding years Chair-Elect at the conclusion of the annual ASA meeting that calendar year.
- 5.2.1.2 The Chair convenes and presides over all meetings of the RC and of the Governing Council.
- 5.2.1.3 The Chair will be the RC representative to the OSA.
- 5.2.1.4 The Chair has the right to appoint ad-hoc committees as needed.
- 5.2.1.5 The Chair is an ex-officio member of all RC committees.
- 5.2.1.6 The Chair has the responsibility for delegating and overseeing the execution of all properly approved RC business. Including, but not limited to, submission of an annual report to the OSA Board of Directors and coordination of RC activities at the OSA annual meeting including the scientific program.
- 5.2.1.7 The Chair will serve as an Ohio delegate to the ASA RC meeting.
- 5.2.1.8 The Chair is responsible for supervising the elections of the officers, delegates, and alternate delegates.
- 5.2.1.9 The Chair is responsible for organizing the annual RC meeting by assisting the host program for the OSARC annual meeting.

### 5.2.2 Chair-Elect

- 5.2.2.1 This officer must have at least 18 months remaining of residency or fellowship training in anesthesiology.
- 5.2.2.2 The Chair-Elect will assist the Chair in their duties.
- 5.2.2.3 The Chair-Elect will preside at all meetings usually presided at by the Chair if the Chair is unable to be present.
- 5.2.2.4 The Chair-Elect will be the alternative representative to the OSA.
- 5.2.2.5 The Chair-Elect will be a member of the OSA Committee on Education.
- 5.2.2.6 The Chair-Elect will serve as an Ohio delegate to the ASA RC meeting.

### 5.2.3 Secretary/Treasurer

- 5.2.3.1 The Secretary/Treasurer will assist the OSA administration in maintaining current RC membership rolls.
- 5.2.3.2 The Secretary/Treasurer is responsible for keeping the minutes of all RC general meetings, as well as all Governing Council meetings.
- 5.2.3.3 The Secretary/Treasurer will maintain the budget and execute financial matters.
- 5.2.3.4 The Secretary/Treasurer will collect any dues, in the event that dues are assessed.

- 5.2.3.5 The Secretary/Treasurer will assist the Chair in OSA RC matters as delegated by the Chair.
  - 5.2.3.6 The Secretary/Treasurer will maintain contact information on the officers and delegates, as well as identify a contact-person from each residency program.
  - 5.2.3.7 The Secretary/Treasurer will submit a summary of RC activities to the OSA for review and publication.
  - 5.2.3.8 The Secretary/Treasurer will serve as an Ohio delegate to the ASA RC meeting.
- 5.3 Vacancies
- The Chair-Elect will fill a vacancy in the position of Chair if it becomes vacant, and will continue to serve through their elected term. The positions of Chair-Elect and Secretary/Treasurer will be filled by selection of the Chair until the next annual meeting when the position will be filled by election.

#### ARTICLE VI – Delegates to the ASA Resident Component

- 6.1 OSA RC officers are expected to serve as ASA RC delegates.
- 6.2 Additional delegates from the OSA RC to the ASA RC will be elected annually during the OSA RC annual meeting by ballots collected from the members present in the annual meeting, as needed, in addition to the officers.
  - 6.2.1 Additional OSA RC delegates will attend the ASA RC meeting the year following their election.
- 6.4 Alternate OSA RC delegates will be elected annually during the OSA RC annual meeting after the election of the Delegates. Their number will equal the total number of OSA RC delegates.
  - 6.4.1 Alternate OSA RC delegates will attend the ASA RC meeting the year following their election.
  - 6.4.2 Alternate OSA RC delegates may be credentialed at the time of the ASA RC meeting from qualified RC members there present.
  - 6.4.3 Alternate OSA RC delegates, when credentialed, shall fill vacancies caused by the absence of regularly selected OSA RC delegates and shall assume responsibilities of those absent delegates.
- 6.5 Resident delegates shall represent the OSA in a manner consistent with the policies, positions, and attitudes of the OSA.

#### ARTICLE VII – Funds and Expenditures

Any funds collected will be handled by the Secretary/Treasurer. Expenditures will need to be approved by the Chair and Chair-Elect.

#### ARTICLE VIII – Amendments

Any active member of the OSA RC can propose an amendment to the bylaws of the OSA RC. The proposed amendment must be submitted in writing to the Governing Council for review. The final vote of ratification will come from the Resident Component members. Once the amendment is approved, a copy will be sent to the membership at large. When the proposed amendment is voted on, a

2/3<sup>rd</sup> majority of the members of the Resident Component present will be required to pass. When a vote on a proposed amendment will be held at a meeting, all Resident Component members shall be given advance notice concerning the meeting and a copy of the proposed amendment.